Request to Install Personal Software on SUSD District Computer

I _____wish to install
(print name)
personal software on a district computer

Name of Software:_____

License No. or Activation Code: _____
(Enter License No, Activation Code, or attach proof of purchase)

Property Number of the Computer:_____

Site:_____

Room/Location:_____

I certify that I have a user license for the above software and that installing the software on a District computer does not violate the terms of the end-user license agreement (EULA).

I understand that I am responsible for installing and configuring the software. The only responsibility of the Soledad Unified School District is to grant me temporary administrative rights on the computer with the above property number for the installation of the software.

I agree that I am solely responsible for all matters related to the installation and use of this software, which could include but is not limited to maintenance, configuration, backups, and data files. I understand that District employees will not provide any technological support that is related to this software.

If I need to change the District computer that the software is installed on or if I leave the school or the district, I will arrange with the Technology Department for permission to uninstall the software. I understand that it is my responsibility to remove the software from the District computer when it is no longer used or needed..

I agree to hold the Soledad Unified School District and any of its employees harmless if for any reason the software or the data related to the software is lost, damaged, or becomes unusable.

_____ _____
Signature Date

The Site Administrator and the Director of Technology have reviewed the above software title, and it does have a legitimate educational use. Although not endorsed or supported by the District, this District employee may install and use it according to the terms of this agreement.

_____ _____
Signature – Site Administrator Date

_____ _____
Signature – Director of Technology Date

District Approved: YES NO Date: _____